

Your start with mantau



The mantau apps are available in the **Play Store**, the **App Store** – and on **the web at app.mantau.de**. Registration takes just a few steps.

Then simply use mantau on any device, even in parallel. The content is synchronized everywhere.

mantau groups have members and functions. And per group, a group administrator can activate/deactivate the functions „Messages“, „Events“, „Files“, „Requests“ and „Forms“. So each group gets what it needs.

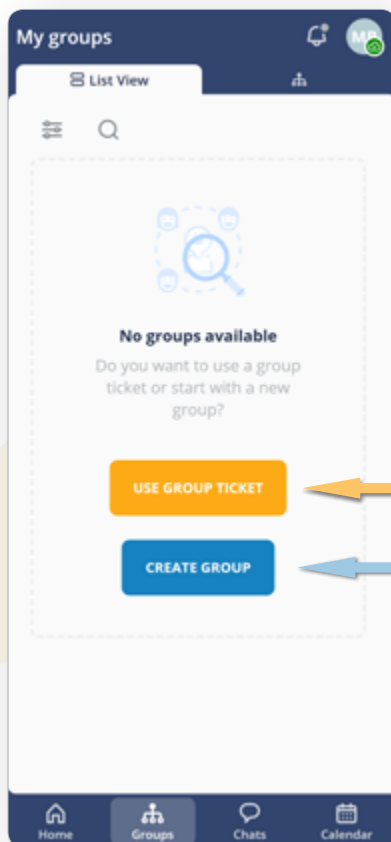
The screenshot shows the top navigation bar with tabs for Members, Messages, Events, Files, Forms, and Requests. On the left, there is a sidebar with two main buttons: 'Groups' (with a tree icon) and 'Chats' (with a speech bubble icon).

Within **groups**, further subgroups can be formed, depending on function and purpose. Whether for individual teams, departments, for topics, projects etc.

Use **Chats** for one-on-one messaging. Once connected, all your chat partners are clearly listed here.

The first steps

First start a private chat, create a group yourself or use a group ticket to join an existing group.

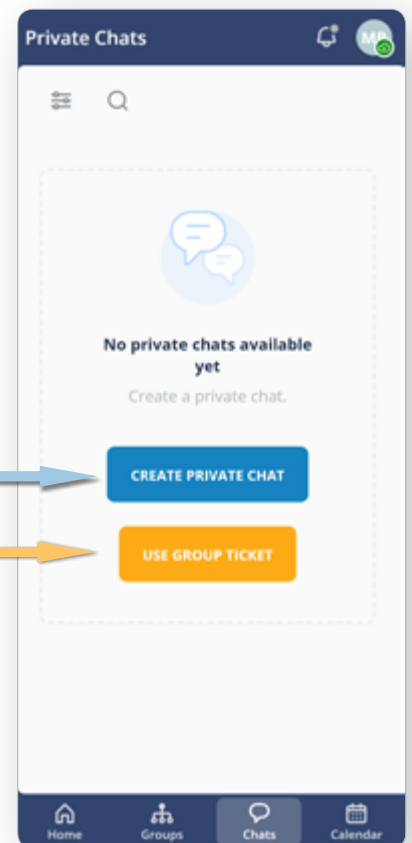


For example, start networking with others through messaging in Chats.

You were invited to a group and received a „ticket“ for it? Simply „use“ it and off you go!

Or create your first group in mantau yourself and invite others to join!

Further help for group administrators:
<https://www.mantau.de/en/support/helpcenter>



Key functions at a glance

„All my groups“

The page lists the latest message of each group, sorted by topicality. The essential functions of these page are described below.

Overview of all **news**: messages, files, events, forms, requests.

Edit your personal **settings** here, e.g. photo, language, access data.

Overview of all **contacts** in mantau or the selected group.

Content icons: switch to further content of all groups or a selected group: events, files, forms or requests.

Group avatar: Switch to the desired group and its contents.

Context menu: Details of the respective group, change to the group context.

Switch to the „**Timeline**“ view or **Dashboard**.

Calendar with all dates from all groups in the overview.

Switch to the „**My groups**“ overview and to **individual groups**.

Go to the overview of **individual chat** Change partners – for chatting as a couple.

Would you like to create and administer your own groups?

You can get further help here: <https://www.mantau.de/en/support/helpcenter>